**BOARD MEETING MINUTES**

**SUNSHINE ACRES PROPERTY OWNERS ASSOCIATION**

**Saturday, January 11, 2020**

 The meeting started at 9:06 am by Dave Westcott at the real estate office. Dave Wescott, Loren Erpelding, Christine Stallard, Bob Salisbury & Lynnette Will was on Face Time, & the guest was Wallace Teal.

**MINUTES:**

The Minutes from November 2, 2019 were read by Dave, Loren made a motion to approve, Bob second it and the Minutes were unanimously approved.

**OLD BUSINESS:**

Dave, Lynnette and Loren have 1 more year for their term which is up in December 2020. Terms are 2 years there will be 5 Board Members running in September which also includes the duration of the Treasurer and Correspondence Secretary. Loren made a motion to elect Christine as Correspondence Secretary to replace Kaye Gagnon, and Bob second it and all were in favor. Loren made a motion to elect Bob as Treasurer to replace Cecilia Eckerson, and Christine second it and all were in favor.

TRESURER & FINANCIAL R**EPORT:**

 Status of Financials: We do not have a Financial Report to read due to the Treasurer, Cecilia Eckerson resigned. Bob is reviewing the financials and they will be discussed at the Executive Meeting held after this meeting.

Christine will include a reminder on collecting delinquent dues in the Newsletter.

Bob made a motion and Loren second it to review the lien process and fee schedule for next year and all were in favor.

After a conversation about improving communications with members, Lynnette agreed to contact the two local Title/Escrow Companies to determine what they provide buyers as far as CC&Rs, Bylaws, Minutes, Budget & Financials.

Dave will send a Note to Annemarie to update the website for fees and liens when provided. The 2020 Budget has to stay the same we cannot raise it without member votes. There were Insurance & postage increases for 2020.

Treasurer will file liens and go to the Post Office and Bank. Correspondent Secretary will handle mailings and newsletter and manage the database for the time being. Bob will get a cost from Bell CPA on handling the accounting and financial reports.

**NEW BUSINESS:**

Nancy Drake called the Fire Department regarding the unstable soil on Mussel Beach Road. This is probably a neighbor issue but the Board will contact our insurance agency or an attorney if this matter persists.

Loren is the Architect Rep and will handle those issues and is taking over Steve Irwin job of handling the Reader Board.

By Law Review is tabled until next meeting.

Next Board meeting will be Saturday, February 22, 2020 at 9 am at the real estate office.

Dave Westcott made a motion to adjourn the meeting at 10:44 am, Loren second it and the Meeting was adjourned.

Respectfully Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minutes Approved By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Lynnette Will, Secretary Date Dave Wescott, President Date